

**MINUTE OF THE FOUR HUNDRED AND FORTY THIRD
MANAGEMENT COMMITTEE MEETING OF LANARKSHIRE
HOUSING ASSOCIATION LIMITED HELD IN THE
ASSOCIATION'S OFFICE AT 191 BRANDON STREET
MOTHERWELL, ON TUESDAY 22 OCTOBER 2024 AT 6PM**

Present:	Liam Donnachie Barry Farrell Fiona Tonner Catriona Blyth Shaun Alexander Gordon Anderson Linzi Brunton	Chairperson
Attending:	Simon McManus Ann Marie Collins	Chief Executive Corporate Services Director

1. APOLOGIES

An apology was intimated on behalf of Allan Forsythe.

2. DECLARATION OF INTERESTS

None recorded.

3. ANNUAL ASSURANCE STATEMENT

- a) Evidence Framework (Decision Time)**
- b) Assurance Framework Compliance Report**

The Chief Executive asked that Items a) and b) be taken together. Committee approved this request.

Committee were referred to the Assurance Framework Compliance Report and Evidence Bank which was available for examination and inspection via the secure Decision Time Committee Portal.

The Chief Executive then proceeded to provide a commentary on how the main challenges were dealt with during the year as part of the control framework. Committee were advised that the Annual Assurance Compliance continues to be reported to the Management Committee. Whereas the Annual Assurance Improvement Plan which details actions required to strengthen the control framework is a standard agenda item on the Audit & Assurance Sub Committee,

where progress can be monitored and reviewed as well as assisting the continuous assessment of assurance. Committee noted this position.

He then continued to report that this year's guidance again focused on landlords' compliance with relevant obligations in relation to tenant and resident safety, including the following, which is regularly reported to the Housing Services Sub Committee:

- ❖ Gas Safety
- ❖ Electrical Safety
- ❖ Water Safety
- ❖ Fire Safety
- ❖ Asbestos
- ❖ Damp & Mould
- ❖ Lift Safety

Committee agreed that the Association had gained all the necessary evidence-based assurance of its compliance in respect of all the above duties and have sought specialist advice to monitor compliance in these areas to support its assurance.

c) Assurance Statement 2024

Committee acknowledged the Assurance Statement presented for approval and it was reported that the paragraph relating to Tenant and Resident Safety had been updated.

After discussion, Committee unanimously agreed and confirmed that the Association had complied with the Regulatory Standards of Governance and Financial Management and the requirements of Chapter 3 of the Regulatory Framework as published by the Scottish Housing Regulator.

Committee also delegated authority to Liam Donnachie, Chairperson to sign the Annual Assurance Statement for 2024.

Committee were advised that the Assurance Statement would be submitted to the Scottish Housing Regulator by the deadline date of 31 October 2024 and would also be publicly available to tenants and stakeholders via the Association's website.

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4. CHIEF EXECUTIVE – RECRUITMENT

The Chief Executive referred Committee to the confidential report issued with the agenda papers and proceeded to advise Committee on the current position. After consideration, Committee agreed to the recommendations contained within the report.

CE/CSD

5. ANY OTHER COMPETENT BUSINESS

Property Services Director – Recruitment

The Chief Executive confirmed that the recruitment process for the post of Property Services Director was now complete, with the successful candidate due to commence their employment on 18 November 2024. Committee were further advised that the current Property Services Director, Gavin Young had taken annual leave prior to his official retirement date of 9 November 2024.

Both the Chief Executive and Committee wished to record their thanks to Gavin for his service and commitment to the Association during his many years of employment including the contribution he had made over this time.

6. DATES OF NEXT MEETINGS

Committee noted the dates and times of the undernoted meetings:-

Corporate Governance & Finance Sub Committee	05.11.24 - 5.00pm
Housing Services Sub Committee	05.11.24 - 6.00pm
Audit & Assurance Sub Committee	26.11.24 - 5.00pm
Management Committee	26.11.24 - 7.00pm

7. VOTE OF THANKS

The meeting closed at 7.00pm with a Vote of Thanks to the chair.

Chairperson Signature: _____ Date: _____