


**REGISTERED TENANT ORGANISATION APPLICATION**

191 Brandon Street, Motherwell ML1 1RS ☎ 01698 269119

<b>Name of Group</b>	
<b>Name of Group</b>	
<b>Area Represented</b>	( Please provide details of addresses and include map)
<b>Contact Address for the group</b>	Address:  Telephone Number:  Email Address:
<b>Does your group have a committee?</b>	( Please provide names and addresses of committee members)
<b>Does your group have a constitution?</b>	
<b>How often and where does the group meet?</b>	
<b>Does your group maintain accounting record?</b>	Please detail
<b>Do you consult and inform members of meetings and information about the group?</b>	Please detail and provide examples

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**Please provide contact details for the group:**

**Signed:** ..... (position) .....

**Date** .....

An application for grant is available to registered groups who become an RTO  
 Any changes within the group must be notified to Lanarkshire Housing Association.  
 In accordance with RTO requirements, the undernoted documentation must be provided to our office.

**Checklist and Guidance for the group**

- **Name of Group**
- **Area covered**
- **Constitution**
- **Is support required**
- **Last public notice - notice to tenants/residents you represent**
- 

**Do you require staff support to assist you with this process:**

**Yes/No**

**Any further information required from LHA ( Please detail )**

**OFFICE USE ONLY**

Date received	Date acknowledged	Date Grant awarded/refused*